



Position: Saturday Domestic Assistant – Sutton Manor Nursing Home

Responsible to: Housekeeping Supervisor

Purpose of position:

To ensure all aspects of the home's environment are effectively and efficiently maintained and the premises are kept clean and tidy to adhere to the high standards of cleanliness expected by the Amesbury Abbey Group and CQC essential standards in relation to cleanliness and infection control.

Principle responsibilities

- To adhere to the cleaning rotas set by the Housekeeper in liaison with the Home Manager, ensuring that all cleaning tasks are carried out in a prompt and efficient manner.
- To ensure all surfaces including carpets are clean and stains removed as necessary.
- To ensure that furniture, fabric and woodwork is dusted, cleaned and polished as appropriate.
- To ensure wash hand basins, baths, showers, toilets, and tiling are cleaned.
- To ensure all ledges, paintwork, floor skirting and shelving is dust free, clean & tidy.
- To ensure picture frames are clean, glass polished and house plants watered.
- To undertake deep cleaning of specified areas on a monthly basis in compliance with CQC requirements.
- To ensure that bedroom and communal bins are emptied daily or as required and disposed of in accordance with best practice.
- To report to the housekeeping manager any breakages of residents personal belongings.
- To dispose of collected rubbish and clinical waste at the end of a shift to designated areas.
- To ensure that there is a supply of liquid soap, anti-bacterial gels and paper towels at all wash hand basins and toilet areas.
- To ensure equipment used is safe and to report any defects, ensuring that any unsafe equipment cannot be used by other persons until repaired. Ensure that all equipment is stored safely.
- To be mindful of any health and safety issues e.g. trailing flexes across corridors and wet floors. Ensure that warning signs are used and clearly visible.
- To ensure that opportunities for cross-contamination are identified, risk assessed and action taken to minimise risk.
- To provide cover and support the Mews Staff when required.
- To provide cover for bank holidays and occasional weekends as and when required.
- To undertake any other reasonable request/task as and when requested on instruction from a senior member of staff.

OUR BENEFITS INCLUDE

- Long Service Awards
- Company pension scheme
- 28 days holiday pro rata (including Bank Holidays)
- Holiday allowance increases with service
- Free parking
- Free uniform
- Subsidised meals
- Free DBS
- Blue Light Discount Card
- Employee Assistance Programme

SHIFTS AVAILABLE

5 hours per week, working Saturdays 09.00 – 14.00

PAY

Weekday Basic £13.05 **Weekend Basic £14.03**