



CARETAKER AMESBURY ABBEY NURSING HOME

RESPONSIBLE TO: Facilities Manager

PURPOSE OF POSITION:

To assist the Amesbury Abbey nursing home with all aspects of general maintenance and caretaking tasks which can reasonably be assigned to you, supporting the smooth running of such as you are capable to do so, in line with current legislation and following all Health and Safety Guidelines.

PRINCIPLE RESPONSIBILITIES:

- To undertake any maintenance, repairs and refurbishments which are within your own area of competence.
- Be responsible for the daily maintenance log books, scheduling jobs to be undertaken in liaison with the Registered Care Home Manager and Facilities Manager. Sign and date jobs as completed and communicate progress to the relevant manager.
- To judge and balance the priority of jobs at Amesbury Abbey ensuring all are completed in a timely manner.
- Remove daily build-up of rubbish to an appropriate storage area.
- Undertake regular, basic emergency precaution checks – ensuring all fire extinguishers are in place, clean, emergency lighting and fire alarm system is tested and results recorded in the fire book as per Group's policies and procedures.
- To assist with the Water Management Program as and when required.
- Use the company vehicle to drive residents to appointments, run errands or collect items requested by the Registered Care Home Manager or Facilities Manager.
- To help move furniture and equipment as required.
- To ensure the deliveries are stored in the appropriate locations in a timely manner.
- To keep Maintenance areas, plants rooms, workshops and storage areas clean and tidy.
- To sweep and keep all outside areas and pathways clean and free from leaves, corridors to be kept clean of dust and cobwebs.
- Power wash any paths or steps as required.
- Clean outdoor garden furniture and retreat with preservative as required.
- Clean and paint any items as and when required.
- To undertake any reasonable request given by the Registered Care Home Manager or Facilities Manager.
- To undertake any training required to assist with the maintenance of the Home or Independent Living.
- To cover absences within the Maintenance department if required.



OUR BENEFITS INCLUDE

- Paid breaks
- Overtime enhancements available
- Long Service Awards
- Company pension scheme
- 28 days holiday pro rata (including Bank Holidays)
- Holiday allowance increases with service
- Free parking
- Free meals
- Free uniform
- Free DBS
- Blue Light Discount Card
- Employee Assistance Programme
- Ongoing training opportunities

SHIFTS AVAILABLE

30-37.5 hours per week working Monday – Friday. Hours can be discussed at interview

PAY

£12.00 per hour