



**POSITION** Waiter / Waitress Sutton Manor Nursing Home

**LINE MANAGER** Housekeeping Supervisor / Home Manager

### **PURPOSE OF POSITION**

To ensure all aspects of the Dining Room and any food and drink service offered are done so effectively, hygienically and to a high standard.

### **PRINCIPLE RESPONSIBILITIES**

- Complete preparation and clearing of the Dining Room ready for lunch/evening service to include vacuuming of the carpet as required, polishing of cutlery and glasses, laying of tables with clothes, cutlery, crockery and glassware, the service of all food and beverages to the Residents and their guests and the clearance of all plates, cutlery, glassware back to the kitchen during and after lunch has been served.
- The service of hot drinks during the morning to the Residents, families and guests.
- Work hours as agreed by the Housekeeping Supervisor to assist in the effective day-to-day running of the Nursing Home and catering services offered.
- Ensure that all drinks items held in the kitchen are kept fully stocked.
- Be clean and tidy in appearance, uniform and sensible footwear to be worn at all times, hair to be kept tidy and if long, to be tied back.
- Ensure that opportunities for cross-contamination are identified, risk assessed and action taken to minimise risk.
- Undertake any other reasonable request/task as and when requested on instruction from a senior member of staff to promote the effective day to day functioning of the Nursing Home.

### **OUR BENEFITS INCLUDE**

- Long Service Awards
- Company pension scheme
- 28 days holiday pro rata (including Bank Holidays)
- Holiday allowance increases with service
- Free parking
- Subsidised meals
- Free DBS
- Blue Light Discount Card
- Employee Assistance Programme

### **SHIFTS AVAILABLE**

Role 1 Monday – Friday 9am – 2pm



Role 2 Sunday 8am – 2pm

**PAY** £12 per hour weekdays / £12.90 per hour weekends